

Division of Assessment Implementation
DAC Monday Email for September 9, 2002

Fall Assessment Meetings

It was great to see everyone during our visits around the state the last two weeks! Please call our office (502-564-4394) if you have any questions or concerns dealing with the KPR or assessment in general. The main PowerPoint used for the Fall Assessment meetings is available on the Web at:

http://www.kde.state.ky.us/oaa/implement/DAC_ppoints_fall_2002/DAC_support_fall_2002.asp

Note: Those of you who attended the meetings at Kentucky Dam Village, Owensboro, and Barren River State Park will be receiving another EIL certificate with an updated number to replace the one you received at the training. Those of you who attended the meeting in Frankfort, Cumberland Falls, Buckhorn, or Blue Licks already have updated certificates. If you attended one of these meeting locations and did not pick up your leadership hours certificate, please contact Kathy Moore (kmoore@kde.state.ky.us or 502-564-4394) to obtain one.

- **School Data Embargo**

Remember that the 2002 school and district data that you will be accessing this week is

embargoed until 10 AM (EST), September 19, 2002. This means...

- *You may discuss the contents of these reports with staff if they agree to honor the embargo.

- *You may discuss the contents of these reports with reporters if they agree to honor the embargo by not publishing until after the public release date and time.

- *You MAY NOT discuss these in open SBDM Council or Local District Board Meetings (or any open meeting) until after the public release date and time.

- *You may discuss these with *individual* council (principal, teacher, or parent members) or local district board members in the spirit of sharing information so long as provisions of open meetings statutes and regulations are not violated.

KPR Access

You will be able to access your district and school data on the web as of 9 AM (EST) tomorrow (Sept. 10, 2002). In order to access the secure Kentucky Performance Report Files, you will need to click on the following URL: [<http://apps.kde.state.ky.us/login/>](http://apps.kde.state.ky.us/login/). You will have to log in using your user id and password. Once you are on the site you will see that it is very similar to the KPR site from last year. You will only be able to view the school or district files that you have clearance to access. When you click on your school or district to select it, a window should open giving you the option of **opening the file or saving it**. You probably want to select **OPEN**. You probably will get the Open/save window again. Make the same choice (open). Acrobat Reader 5.0 should open with the school PDF file right behind it. If you do not have Acrobat Reader on your computer, it can be downloaded for free by clicking on the following URL and following

the directions: <http://www.adobe.com/products/acrobat/readstep2.html>. If you have access problems or difficulty navigating to the schools you need to analyze, please contact Jay Roberts at jroberts@kde.state.ky.us. **REMEMBER THAT YOU WILL HAVE DIFFERENT PASSWORDS FOR THE STUDENT DATA FILE CDs YOU RECEIVE IN THE MAIL!**

Data Review and Appeals

The deadline for data review is October 3, 2002. The form for filing data review is on the DAC page of the KDE website, on the CD you received at the fall training, and is attached below.



The deadline for Appeals is November 4, 2002. Specific steps on this process will be sent in the September 16th DAC email. The regulatory information is stated below:

KRS 158:6455 (7) states:

"...a school shall be allowed to appeal a performance judgment which it considers grossly unfair...The state board may adjust a performance judgment on appeal when evidence of highly unusual circumstances warrants the conclusion that the performance judgment is based on fraud or a mistake in computations, is arbitrary, is lacking any reasonable basis, or when there are significant new circumstances occurring during the biennial assessment period which are beyond the control of the school."

703 KAR 5:050 Section 2(1) states:

"A written appeal of a performance judgment shall be submitted to the Commissioner of Education within forty-five (45) days after the Department of Education officially releases the performance judgments to the public."

Reconfiguration

If your district has any schools which have been consolidated, opened/closed, changed in population, or in any way reconfigured, you will need to fill out the attached form and send it to Kevin Hill(khill@kde.state.ky.us) by September 30, 2002. This form is also available on the DAC page of the KDE website.



Alternate Portfolio Training

Below are the dates and locations for training in Alternate Portfolio development. Special education teachers need to attend to get updated information and resources.

Region 1	Wednesday, September 11	Caldwell Co. EMS Service Building, Princeton
Region 2	Thursday, September 12	Western KY University, Bowling Green
Region 3	Monday, September 30	Louisville (Contact JCPS)
Region 4	Thursday, October 3	Ellis Cooperative Extension Center, Burlington
Region 5	Tuesday, September 24	Springs Inn, Lexington
Region 6	Thursday, September 19	Center for Rural Development, Somerset
Region 7	Tuesday, September 17	Morehead State University, Morehead
Region 8	Thursday, September 26	Hazard Community College, Hazard

Attached is a message from the staff in Mike Burdge's office about the training (Please forward this to the Special Education Director in your district.) and a letter for DACs.



CTB District Enrollment and Order Packets DACs can expect to receive packets asking for enrollment information and materials orders in preparation for the Spring 2003 CATS administration from CTB-McGraw Hill today. If you do not receive one by Wednesday of this week, contact Deborah Molin at 1-800-538-9547, extension 6878. You need to get this information back to CTB no later than September 30.

Approved LEP Tests

1) Language Assessment Scales - LAS is published by CTB McGraw Hill, and their contact person is

Connie Valentine
M.S., Kentucky Sr. Evaluation Consultant
Telephone: (314) 821-1700,
E-mail: cvalentine@ctb.com.

Visit the CTB website listed here for more information:

http://www.ctb.com/products/product_summary.jsp?FOLDER%3C%3Efolder_id=36467&bmUID=1030375814312

2) IDEA Language Proficiency Test - IPT is published by Ballard-Tighe and the contact person information is listed below.

Sandro Natale
Mailing Address:
P.O. Box 219, Brea, CA 92822-0219
State(s): IL, NC, SC, TN
Phone: (714) 990-4332, (800) 321-4332
Fax: (714) 255-9828
Email: snatale@ballard-tighe.com <<mailto:snatale@ballard-tighe.com>>

Visit the website below for more information also:

<https://www.ballard-tighe.com/Ballard-Tighe/Source/Product/ProductSearchResults.asp?CRITERIA=IPT>

*The KDE contact person is Rina Gratz and her information is listed below:

Rina Gratz

Limited English Proficiency (LEP) / Title III

English as A Second Language (ESL) /

Kentucky Department of Education

500 Mero Street, Rm. 1830

Frankfort, KY 40601

(502) 564-2106 Ext. 4127 Phone (502) 564-9848 Fax

Index Calculations Sheets

Attached are some spreadsheets for calculating academic indices and accountability indices. These are a good resource for considering what effect changes in the number of students at each performance level have on the accountability index for a school. There is one for each level (elementary, middle, and high) since the weighting of content areas and nonacademic data is different for each level.



CATS
ULATIONS - EL.xls



CATS
ULATIONS - MS.xls



CATS
ULATIONS - HS.xls

Also attached is a word document that takes you step by step through the calculation.



Calculating KCCT
Content-Area ...

School Report Card Contact

Here is the new contact information for school report cards. An email has been sent to all report card contacts in the districts.

Jim Welp

Editor, School Report Card Project

Kentucky Department of Education

Office of Communications

500 Mero Street Frankfort, KY 40601

email: jwelp@kde.state.ky.us